



Nursery Childcare Provider

Rocky Mountain Presbyterian Church
4097 Main Street, Westminster, CO 80031
(303) 404-3200
admin@rmpca.org

\$20/Hour; 100% Onsite

Job Description

Providing a safe, fun, gospel-centered environment for children ages newborn through kindergarten during worship services on Sunday mornings and other church events. Physical activity required including playing with children on the floor, picking up children, changing diapers, taking children to the bathroom, disinfecting the nursery and toys, and setting up snacks and toys. Interpersonal skills required to work closely with children, volunteers, and parents.

Responsibilities

- Equally engage in the care for children in the nursery and the maintenance of the nursery.
- Focus on the children in the nursery and the maintenance of the nursery. Phones and any other devices may only be used if necessary for the care of the children or the maintenance of the nursery and are not to be used for the entertainment or socializing of any nursery staff, volunteer, or child.
- Expected childcare practices include:
 - Playing, reading, and engaging with the children.
 - Helping children pick up and put away their toys.
 - Serving children their snacks and
 - Regularly checking diapers, changing diapers, and taking children to the restroom when necessary.
- Expected nursery maintenance practices include:
 - Wiping down tables and chairs with provided cleaner before the children arrive to the nursery.
 - Keeping the nursery toys organized.
 - Picking up/putting away all nursery toys, trash, etc. at the end of a shift.
 - Wiping down tables and chairs with provided cleaner after the children leave the nursery.
 - Cleaning any toys that a child put in their mouth or got dirty in any other way.
- Ensure children are checked in and out according to RMPC Children's/Youth Ministry Safety Policy and Procedure.
- Engage with multiple children, volunteers, and parents while ensuring the children's safety.
- Maintain a clean and safe nursery.

- Arrival and availability expectations include:
 - Arrive no later than 15 minutes before the start of each church event for which you are providing childcare.
 - Do not bring your own children to the nursery. Exceptions may be considered on rare occasions with prior approval.
 - Be available on Sundays from 8:15am to 1pm and ideally Fridays from 8:45am to 11:15am. Your schedules may vary based on school year or summer schedule and church events.
- Attend mandatory training sessions each year to review our policies and procedures and build community so that, as a staff, we can continue to serve RMPC children safely and effectively.
- Expected to work on church holidays including Ash Wednesday, Good Friday, Easter, and Christmas Eve.
- Expected to work on Christmas when it falls on a Sunday.

Qualifications

- Exhibit those characteristics which are conducive to caring for children, which include but are not limited to patience, gentleness, kindness, and compassion.
- Must be aligned with RMPC beliefs and values.
- Must be able to lead and take charge of the nursery.
- Ability to remain calm under pressure; level-headed when the nursery environment is at capacity.
- Must be able to talk with parents and lead volunteers in the nursery.
- Must be a team player and have character qualities such as integrity, wisdom, and good judgment.
- Warm and engaging personality that is welcoming to parents and children, especially those children who may have difficulty separating from their parents.
- Must pass a background check by Clear Investigative Advantage and have acceptable references.

If interested, please email or call Director of Operations Krystal Houde for an application.